

## Partnership Board Minutes Wednesday 9 May 2018 – 6.30pm, Small Lounge, the Acorn Centre

### PRESENT:

#### Voting Members

Bob Barker (Chair & Resident)  
Sue Holton (Resident)  
Tracey Clark (Resident)  
Matthew Dyer (Resident)  
Margaret O'Connor (Resident)  
Caroline Hellier (Resident)  
Darren  
Dom  
Ange

#### Advisory

Richard Shaw (PCC)  
Mary Vallely (CO)  
Alana Gooding (BL Rep)  
Nicki Conyard (LTO Rep)

#### Apologies

Michelle Andrews (Resident)

Item	Minute	Action Points
1	<b>Welcome and Apologies</b>	
2	<p><b>Election of Officers</b> AG explained the process. There are 3 nominations for Chairman– Matt, Dom, Caroline. Dom no longer wishes to be considered as Chairman. Please note that individuals can vote for themselves.</p> <p>The votes were cast which resulted in Matt Dyer as the new Chairman.</p> <p>The votes were cast which resulted in Caroline Hellier as Vice Chairman.</p> <p>The votes were cast which resulted in Sue Holton being Secretary.</p> <p>There were no nominations for Treasurer, however Sharon Dickson has offered to continue to act as Treasurer but not a Board Member. AG explained that the Terms of Reference does not state that officers must be Board Members. Therefore, with the Board's approval she could be what is known as an Ex-Officio Member with no voting rights and continue in the role as Treasurer. This option was proposed by Dom and seconded by Ange. All agreed.</p>	

	It was noted that Michelle has not put forward a nomination of any kind.	
<b>3</b>	<b>Conflict of Interest</b> None noted	
<b>4</b>	<b>Minutes of Meeting</b> Minutes accepted as a true reflection of the meeting.	
<b>5</b>	<p><b>Matters Arising</b></p> <p>Please can RS pay their contribution of £125 for the Healthy Hart Plain project</p> <p>NC will arrange Train ticket for MV for the Conference</p> <p>NC will arrange for details of Play Equip Orgs to be sent to MV</p> <p>Discussion regarding the Defibrilator which is sited on the wall of the Acorn Centre. Is defib annual cycle of maintenance? CH mentioned that indoor pads at QA Hospital have 2021 date on them. CH – offered to take a look next week. She will contact First Responders. Can we sort by next Board Meeting?</p> <p>MV to look at the one at Springwood CC to see if it is the same. New parts can be purchased from a company in Holland. NC to check if HBC can pay in Euros.</p> <p>MD to try to find out who is Matthew Cooke as MV cannot award his prize with no contact details.</p>	<p><b>NC</b></p> <p><b>NC</b></p> <p><b>CH</b></p> <p><b>MV</b></p> <p><b>MD</b></p>
<b>6</b>	<p>Local Rep Report</p> <p>None due to illness. The Board wished AG well</p>	
<b>7</b>	<p>LTO Report.</p> <p>Work ongoing, mainly learning new invoicing system.</p>	
<b>8</b>	<p>CO Report provided.</p> <p>MV attended F&amp;G last week. SH offered to assist with Easter collation. MV will organise Hobby Close meeting and invite Steve Mountain and a member of NC's team.</p>	<b>MV</b>

9 Confirmation of sub group and working party membership which must have at least 2 Board Members as follows:

<b>Communication</b>	<i>Tracey</i>	<i>Sue</i>	<i>Dom</i>		
<b>Events</b>	<i>Ange</i>	<i>Darren</i>	<i>Sue</i>	<b>Tracie H</b>	
<b>Environment</b>	<i>Caroline</i>	<i>Margaret</i>			
<b>Finance &amp; Governance</b>	<i>Matt</i>	<i>Bob</i>	<i>Margaret</i>	<b>Sharon</b>	
<b>Hobby Close Working Party</b>	<i>Bob</i>	<i>Darren</i>	<i>Tracey</i>	<b>Richard</b>	
<b>Young People</b>	<i>Matt</i>	<i>Michelle</i>		<b>Jo</b>	

10 The new Terms of Reference needs to be signed by ALL Board Members by next meeting in June.

A Vote of thanks from the Board to all previous officers for their hard work and to Bob as former Chairman.

The Away Day is next week and so far, those attending include Darren, Sue Dom, Margaret, Tracey, Matt, Sharon, Bob, Tracie H & Alana

Please can you let MV know when your sub-group meetings are?

MD wants to plan ahead for the next year and produce a Calendar of meetings to enable better planning. There will be a Partnership Review in the Autumn.

**ALL**

**ALL**

<p><b>11</b></p>	<p><b>AOB</b></p> <p>BB asked if the Board would agree to support another Community Chest application by Motiv8 as it aligns with the Plan. It is for £105. The Board voted – all agreed. MV to inform Motiv8 and arrange payment.</p>	<p><b>MV</b></p>
<p><b>12</b></p>	<p><b>Date of Next Meetings:</b></p> <ul style="list-style-type: none"> <li>• Events Sub-group -</li> <li>• Finance Sub-group –</li> <li>• Communications Sub-group –</li> <li>• Young People’s Sub-group –</li> <li>• Partnership Board – 13<sup>th</sup> June 2018 @ 6.30pm</li> </ul>	