

## Partnership Board Minutes Thursday 12<sup>th</sup> July 2018 – 6.30pm, Small Lounge, the Acorn Centre

### PRESENT:

#### Voting Members

Matthew Dyer (Chairman)  
 Bob Barker (Resident)  
 Tracey Clark (Resident)  
 Margaret O'Connor (Resident)  
 Darren Pratt (Resident)  
 Ange Pennell (Resident)  
 Michelle Andrews (Resident)  
 Tracie Horn (Resident)

#### Advisory

Alana Gooding (Big Local Rep)  
 Nicki Conyard (LTO Rep)  
 Cllr Prad Bains (HBC)  
 Mary Valley (Community Worker)

#### Apologies

Caroline Hellier (Resident)  
 Richard Shaw (PCC)  
 Sue Holton (Resident)

Item	Minute	Action
1	<b>Welcome and Apologies</b>	
2	<b>Conflict of Interest (COI)</b> None raised.	
3	<b>Minutes of Previous Meeting</b> June minutes were agreed as a true record of meeting:  Signed off by Matt (Chairman)	
4	<b>Matters Arising:</b> Action points from previous minutes: <ul style="list-style-type: none"> <li>• Mathew Cooke has received his prize.</li> <li>• Hobby Close meeting held.</li> <li>• New TOR – those who have not yet signed please sign tonight.</li> <li>• Another reminder would you please let Mary know of your sub group meeting dates.</li> </ul>	

	<ul style="list-style-type: none"> <li>• £105 has been paid to Motiv8 to support their project.</li> <li>• Partnership Agreement signed.</li> </ul>	
<b>4.</b>	<p><b>Community Officers Report</b></p> <p>MV submitted a brief report which was noted and raised no questions.</p> <p>Updated partnership board pack with AG</p> <p>Combat Stress – Tina Millard @ Rowans and SDAS looking at forming a partnership.</p> <p>Visit to Connors Keep with MoC who need £1500 for projects this year in the form of raised beds. They have visited Waterlooville Mens Shed to seek help in building them.</p> <p>Action: Bring a proposal to F&amp;G and then the Board. Funding would be considered.</p> <p>Jo Holden may be submitting Community Chest for Face Painting.</p> <p>Action: sept board meeting decisions to be made regarding Community Chest applications. Please promote community chest on back of all flyers</p> <p>Homestart are also considering application to community chest</p>	
<b>5.</b>	<p><b>LTO's Report</b></p> <p>Community Right to Bid nomination on behalf of the group which requests to HBC that Hobby Close be listed as an Asset of Community Value requires 21 local people to form a Friends of Group who can then submit the application.</p> <p>This could be carried out at the Summer Event - All agreed.</p> <p>Staffing – Mary is now employed by HBC on a 2 year fixed term contract with 6 months' probation.</p>	
<b>6.</b>	<p><b>Big Local Reps Report</b></p> <p>AG – This is my last report. AM has 2 days per month contract. Attended F&amp;G</p> <p>Working until end of July. Happy to help am on email address but will not undermine NC, AM or MV as your Advisors.</p> <p>Survey for BL Workers – Mary to complete</p> <p>The Access to Workplace is a good resource and enables you to ask questions.</p>	
<b>7.</b>	<p><b>Reports from sub groups</b></p> <p><b>Finance &amp; Governance</b></p> <p>Bank account is now open. Well done to Matt, Margaret and Sharon!</p>	

	<p>Wherever possible please purchase using the invoice system as HBC do not claim back VAT on petty cash or cc payments. Caterpillar Crafts – confirmed as not for HBC to pay.</p> <p>Office equipment – ordered and on its way</p> <p>Acorn Centre invoice – MV to ask SD if this can be paid. It is for Office space and other room hire.</p> <p><b>Communications</b> Notes from the meeting given to Matt. Event sign in sheet will inc a note re DGPR</p> <p><b>Events</b> Katie will deal with the application on Monday as long as she has all paperwork. All activities are FOC with £10 per stall plus Burger Van contribution which will be a percentage. AP to confirm. Action: Lion costume from the Lions Club NC</p> <p><b>Young People</b> Flip out theatre to run 2 pilot workshops over summer hols. Issue based workshops</p> <p><b>Environment</b> CH Mardi Gras event at the school to do environmental workshop. Summer Event CH – to request additional grass cut and obtain sharps box for Summer event -</p> <p><b>Hobby Close Field</b> Drainage works planned. Match funding to be moved from budget to HBC budget as first instalment. This will show as 'spend' from WBL budget.</p>	
<p><b>8</b></p>	<p>AOB MV – left the room. Due to Mary's recent 8 days off to go to Ireland a compassionate leave request has been submitted. This has been discussed at F&amp;G who have suggested to give 4 days paid which are to be made up by end of September. This is as a gesture of goodwill. MD will monitor this arrangement. Day for day. To make up 30 hrs. Proposed Darren Secoded Tracey All Board Members present in agreement.</p> <p>Action: MD to discuss this suggestion to MV</p>	
<p><b>10.</b></p>	<p>DONM Wednesday 8<sup>th</sup> August @ 6.30pm</p>	

