



	<p>AP advised that TC has been in contact with Y Services to find out why they did not provide all 4 activities. As TC was not present at the meeting during this discussion BB requested that this action is to be added to the next Partnership Board Meeting.</p> <p>As TC was not present at this point we were unable to ascertain what the outcome of the discussion she has had with the Acorn Centre regarding the 44 children's size Hermitage Housing hi viz jackets. MV to discuss with TC to determine the outcome.</p> <p>MV reported that AM contact for a minute taker was not viable after all. NC has agreed to do October minutes. SH suggested that those who are willing to take the minutes that it could be rotated between them, therefore not one person doing the minutes each month. Other options of contacting Horndean Technical College, advertising on Facebook etc. were discussed for MV to investigate further.</p> <p>The new GDPR legislation has been typed up by SH and was circulated at the meeting. There is a need for MV to be made aware of what social media access the board members have. MV to speak to DH to get a clearer understanding of the current access situation.</p>	<p><b>MV</b></p> <p><b>MV/TC</b></p> <p><b>MV</b></p> <p><b>MV</b></p>
<b>4</b>	<p><b>Conflict of Interest (COI)</b> None raised.</p>	
<b>5</b>	<p><b>Community Officers Report - Attached</b> MV had been liaising with the South Downs Authority for the visit taking place on 1<sup>st</sup> October 2018.</p> <p>People attending are: - Bob Barker Sharon Dickson Sue Holton Ange Pennell Tracey Clark Tracie Hoare Margaret O'Connor Darren Pratt Lillian Wakely</p>	
<b>6</b>	<p><b>LTO's Report</b> A lot of time has been spent on the spend report. A big thank you to Sharon for all her help. SH commented that we do not thank each other enough and the fact that Sharon has gone above and beyond that a gift should be given to her i.e. flowers. Members present were in agreement.</p>	<p><b>SH</b></p>

	<p>Five tenders for the Hobby Close Open Space have been received, NC has put them into packs for scoring within the next two weeks.</p> <p>The quotes are to be scored by: -  DP &amp; CH  MO'c &amp; MD  SH &amp; TC  AP &amp; TH  BB &amp; SD</p> <p>These <b><u>MUST</u></b> be completed and returned to MV by 9<sup>th</sup> October.</p>	
7	<p><b>Show Respect to each Other</b>  BB asked Board Members to remember that we are all working not just as a project but as a partnership.</p>	
8	<p><b>Reports from Sub Groups</b></p> <p><b>Finance &amp; Governance</b>  No Sub-Group budget proposals had been submitted by the deadline. This needs to be looked at moving forward.</p> <p><b>Communications</b>  SH asked the Board if there were any objections to AP joining the Comms. Sub-Group. There were no objections. SH also requested that the Board approve for the Events and Communications Sub-Groups to meet together as the same four people are on both groups. This was met with no objection and BB agreed that anything that saves time is a bonus.</p> <p>SH asked the Board members present to submit anything they would like included in the upcoming Newsletter to be emailed to SH as soon as possible.</p> <p>A generic flow chart showing the complete process of flyers &amp; leaflets required by Sub-Groups will be produced by the Communications Sub-Group for approval by the Board.</p> <p>In order to locate our target areas within our footprint NC advised that she will set up a meeting with Comms &amp; Hayley Webb @ HBC as they have an Insight team who has computer software to find resident areas i.e. singles, older etc.</p> <p><b>Events</b>  AP proposed a Community Chest afternoon tea and cake event to bring people in on 6<sup>th</sup> October 2018.</p> <p>A lengthy discussion followed on who could be contacted to see if a Community Chest would be beneficial to them as we need at least FOUR applications and we have only received TWO.</p>	<p style="text-align: center;"><b>All</b></p> <p style="text-align: center;"><b>Comms</b></p> <p style="text-align: center;"><b>Comms/NC</b></p>

<p>BB reminded the board members that it is important to remember our plan and the need to share our outlook and goals.</p> <p>Organisations to be contacted by MV are: - Guides, Scouts TH offered to make contact with the Wednesday Club @ Church.</p> <p>AP asked the Board if they would approve a same date joint Halloween and Fireworks Event on 27<sup>th</sup> October 2018. It was discussed and agreed.</p> <p><b>Young People</b> Flip Theatre ran 2 pilot workshops over summer hols. These were very challenging to run with issues arising.</p> <p>Due to a proposed budget not being agreed in time it was discussed and agreed that the Young People's Sub-Group will put forward a written submission for funding. NC advised that she can work with the sub group in writing a specification to go out to tender.</p> <p>MD queried the need for board members to be DBS checked. A discussion resulted in MD to check the current DBS Regulations to see if this is a requirement.</p> <p><b>Environment</b> After a long discussion it was agreed that the Environment Sub-Group would close but it was also agreed that it would come in house which was proposed by CH and seconded by SH and that CH would stay as the focal point for any environmental proposals in the future. BB thanked CH for her continued commitment and for all the hard work that she has undertaken.</p> <p><b>Hobby Close Field</b> The drainage works on Hobby Close Field are planned to start at the beginning of October. Comms have been tasked with organising a banner. BB said he would email SH the details of a Company that he uses at work for a competitive quote.</p> <p>A letter to residents is to be produced asap.</p> <p>TH requested to join this Working Party and it was agreed.</p> <p><b>Young at Heart</b> MO'c sought the board's agreement to the sum of £500.00 to purchase outdoor furniture for Patrick Howard Dobson Court, after a discussion it was agreed that this could forward as a Community Chest for the sum of £300.00. <b>This was not agreed at F&amp;G so should not have been discussed at Board this needs to be removed</b></p> <p>Intergenerational Christmas meal was agreed to be put on as it is well within their budget.</p>	<p><b>MV</b> <b>TH</b></p> <p><b>MD/NC</b></p> <p><b>MD</b></p> <p><b>BB</b></p> <p><b>Comms/MV</b></p>
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<p><b>9</b></p>	<p><b>AOB</b>  MV – left the room. Due to Mary’s recent bereavement NC asked the Board Members for approval of compassionate leave.  All Board Members present in agreement. <b>This needs to reflect what was decided!</b></p> <p>There is a need for an away day to look at future spend and to see how we can celebrate our successes.</p>	<p><b>BB/NC/MV</b></p>
<p><b>10</b></p>	<p><b>Dates of next Partnership Board meetings:</b>  Wednesday 17<sup>th</sup> October 2018 – 18.30 at the Acorn Centre  Wednesday 21<sup>st</sup> November 2018 – 18.30 at the Acorn Centre  Wednesday 19<sup>th</sup> December 2018 – 18.30 at the Acorn Centre</p>	